



## TERMS OF REFERENCE FOR CIVIL SOCIETY ORGANIZATIONS' ENGAGEMENT UNDER FINANCING LOCALLY-LED CLIMATE ACTIONS(FLLoCA)PROGRAMME

### A. Background

The primary objective of this Terms of Reference (TOR) is to establish a collaborative framework between CSOs and FLLoCA, aimed at fostering community-driven climate resilience through inclusive and strategic initiatives. The engagement of CSOs in the FLLoCA program is critical. FLLoCA is a pioneering concept that emphasizes localized solutions and community empowerment as the foundation of effective climate resilience. This paradigm is based on the concepts of inclusion, participatory engagement, and sustainable development, and it recognizes the unique vulnerabilities and strengths of many communities in the face of climate change. This Terms of Reference (ToR) serves as a foundational document outlining the scope, responsibilities, and expectations for the collaboration between CSOs and FLLoCA, fostering a collaborative and impactful approach to address climate resilience at the community level.

### B. **Objective of the assignment**

- (i) To ensure and facilitate social accountability in the delivery of the FLLoCA Programme to all the local communities within the 47 Counties.
- (ii) To strengthen climate information access and usability by local communities for decision-making within the 47 counties.
- (iii) To enhance capacity of local communities and their collectives/ agencies to influence the delivery of the FLLoCA Programme.

- (iv) To promote and facilitate research, innovation and technology on locally-led climate actions.
- (v) To improve coordination and engagement of civil society organizations across all level in the delivery of the FLLoCA Programme.
- (vi) To contribute, support and strengthen policy and legal frameworks that better align the focus of government at all levels to deliver locally-led climate actions.
- (vii) To foster actions and dialogues that promote broader-based collaborations and partnerships for scaling up climate finance for local actions.

### **C. Scope of Work**

The engagement encompasses a multifaceted approach to address key elements crucial for impactful climate action:

- (i) **Awareness creation:** CSOs will collaborate with FLLoCA to conduct awareness campaigns, workshops, and dialogues to emphasize the urgency and significance of climate change within local communities.
- (ii) **Capacity strengthening:** Develop and implement programs to empower CSOs and communities with the necessary knowledge and skills to effectively address climate-related challenges.
- (iii) **Participatory Climate Risk Assessment (PCRA):** Collaborate with County governments and Project Implementation Units (PIU) to ensure inclusive discussions and data-driven insights into understanding of local hazards and risks while involving all stakeholders in the assessment process.
- (iv) **Climate Change Action Plans (CCAP):** Collaborate on the development and review of strategic CCAPs, outlining targeted actions and interventions tailored to mitigate risks and adapt to changing climatic conditions.
- (v) **Social accountability and audits:** Collaborate with communities and their institutions to conduct project audits for social accountability, shadow reporting and development of community scorecards.
- (vi) **Resource mobilization:** Work jointly to secure adequate funding and support for implementing identified actions and initiatives.
- (vii) **Sub-project proposal development for the CSOs ward climate change committees:** Assist ward climate change committees in formulating comprehensive sub-project proposals to acquire necessary resources for localized climate actions.

(viii) **Gender integration:** Integrate considerations for gender transformative approaches and address gender-based violence, ensuring inclusivity and social justice within climate action context. Further, strengthen capacity building on safeguarding and do no harm principle, strengthening and creating referral pathways and creating safe spaces

(ix) **Grievance Redress Mechanisms (GRM) and Alternative Dispute Resolution:** CSOs shall utilize the existing mechanisms to address conflicts and ensure fair participation, including sensitization of FLLoCA Grievance Redress Mechanisms (GRM) and alternative dispute resolution.

(x) **Environmental and Social Screening:** Conduct screenings for sub-projects to ensure alignment with sustainability principles, social safe guarding and inclusivity.

(xi) **Monitoring and Evaluation:** CSOs shall utilize the existing monitoring, evaluation, and reporting frameworks and any other relevant tools to track implementation progress, ensuring accountability, and effectiveness of sub-projects.

(xii) **Compliance, Reporting, and Accountability:** Implement mechanisms to maintain transparency and document the impact of activities and resource utilization via participatory monitoring. Generate CSOs shadow report/citizen scorecards to hold the county and national government accountable.

(xiii) **Inclusion of Marginalized Groups:** Prioritize the inclusion of marginalized groups in FLLoCA activities, amplifying their voices and experiences Collaborate with communities and their institutions to conduct project audits for social accountability, shadow reporting and development of community scorecards.

(xiv) **Research, Innovation, and Technology:** Foster innovation and research at in FLLoCA, enabling localized solutions for climate action. Undertake case studies of lessons learnt, facilitate peer to peer learning on locally-led climate action, provide linkage of innovation and learning centers to communities. Facilitate learning and experience sharing forums on locally-led innovation

(xv) **Knowledge Sharing and Management:** CSOs in conjunction with FLLoCA Ministries Departments and Agencies will facilitate the harnessing, management and dissemination of successful climate resilient practices and lessons across different stakeholders.

#### **D. Deliverables**

- (i) Social accountability tools for community, government and CSOs use during FLLoCA Programme implementations

- (ii) Community scorecards and social audit reports generated in an inclusive manner
- (iii) Strengthened stakeholders' collaborations at national, county and community levels
- (iv) Knowledge and technology sharing platform for enhancement of the programme implementation
- (v) Gender transformative Programme designs and interventions

## **E. Reporting**

- (i) CSOs will be essential in process monitoring, which primarily monitors the use of resources and inputs, the advancement of activities, and the delivery of outputs. This shall be carried out in tandem with compliance monitoring and will also be useful in contributing towards impact assessment.
- (ii) Additionally, CSOs are required to do context monitoring, which monitors the operating environment of the project or program and how it influences known risks and assumptions as well as any unforeseen issues that may come up. CSOs will play a critical role in qualitatively contributing to FLLoCA Programme features relating to safeguards and accountability, given their strategic connection with communities.
- (iii) Tracking and reporting on approved Programme deliverables shall be carried out based on existing timelines, frequencies and templates as shall be guided by PIU.

## **F. Obligations of FLLoCA Programme**

- (i) Facilitate the exchange of information and knowledge related to climate change research, mitigation strategies, adaptation measures, and best practices among CSOs and communities.
- (ii) Facilitate joint initiatives, projects, and research endeavors that leverage the diverse expertise and resources within FLLoCA.
- (iii) Promote the transfer of environmentally sustainable technologies among FLLoCA Programme members, and foster innovation and research collaboration to develop new solutions for climate change mitigation and adaptation.
- (iv) Strengthen stakeholder capacity to operationalize climate actions, policies and commitments
- (v) Support coordinated county assessments built on existing mechanisms
- (vi) Support community led local initiatives for enhanced resilience and sustainability
- (vii) Enhance resource allocation to CSOs
- (viii) Enhance effectiveness of FLLoCA CSO coordination
- (ix) Creation of awareness of FLLoCA Programs at the ward, county level and public

(x) To bring in Alternative Dispute resolution (ADR) to CSOs internal Conflict resolution.

### **G. Obligations of the CSOs**

- (i) Advocate for effective climate sensitive policies at local, and national
- (ii) Support communication and awareness creation efforts regarding climate change among CSO fraternity and local communities
- (iii) Support capacity-strengthening initiatives for communities and organizations to strengthen their ability to address climate change challenges
- (iv) Promote a stronger community voice within FLLoCA Programme delivery
- (v) Strengthen FLLoCA Programme knowledge management that integrates community needs and inputs with knowledge creation, dissemination and assimilation/learning aspects.
- (vi) Promote FLLoCA Programme accountability and transparency
- (vii) Strengthen internal conflict resolution management arising among CSOs and or involving CSOs under FLLoCA Programme.

### **H. Timeline**

This ToR shall be aligned to the G-FLLoCA timelines while annual workplans shall be developed as may be guided from time to time by the steering committee in consultation with PIU.

### **I. Budget and Resources**

The successful implantation of the activities under this ToR shall be guided by an initial four-year plan and budget that shall be updated during the lifetime of G-FLLoCA.

### **J. Ethical Considerations**

Implementation under this Tor shall take cognizance of ethical values, respect for local cultures, and adherence to relevant regulations and protocols throughout its tenure.